

The Arc 121 N. Central Avenue Medford, OR 97501

T 541-779-4520 F 541-608-0267 www.thearcjackson.org

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COVID-19 Response Plan

This information is current as of 5/7/2020

With the confirmation of COVID-19 (Coronavirus) in Oregon and recommendations from the CDC and the Oregon Health Authority, The Arc Jackson County wants to do our part to help slow transmission of the virus and is implementing the following preventable and response measures. For questions or concerns, please contact **Tara Stoll, Executive Director**, tara@thearcjackson.org.

The safety of our staff, volunteers, customers, and people supported by our programs is our top priority. All Staff and Volunteers are provided adequate supplies for handwashing and sanitizing. Anyone who is ill will NOT report to The Arc for work. Anyone who feels they should self-isolate or socially distance themselves is NOT being required to work. Individual rights to privacy and protected health information continue to apply.

THRIFT STORE & ADMINISTRATIVE OFFICES

- The Arc's Thrift Store and offices will be closed immediately, with an anticipated re-opening planned for June 4th.
- Until further notice we will NOT be accepting donations.
- Signs will be posted on doors, alerting all customers.
- Administrative Staff are working from home until further notice or until May 15th.

FIRST SATURDAY COMMUNITY DANCES

- April's dance will be canceled. May's dance will be canceled.
- Along with the alert on social media, we will send some ideas of fun things to do while at home.
- Assessment of June's dance will occur in mid-May.

HEALTHMATTERS PROGRAM

HealthMatters will be discontinued at this time, with a potential restart date in June.

DSP PROGRAM

- DSP Staff are considered "essential workers" by the State. All DSP Staff are being reminded of The Arc Jackson County's policies and procedures regarding an emergency such as this pandemic.
- No DSP Staff are being required to work with individuals if they feel uncomfortable in doing so.
- The DSP Manager is reaching out to all families/individuals being served to check on their concerns and address them accordingly.
- All DSP Staff are required to:
 - Wash hands frequently
 - Sanitize surfaces
 - Keep individuals away from crowds, following mandates of physical distancing
 - Work with individuals on proper handwashing and sanitizing
- The Arc Jackson County has submitted all emergency plans, policies, and procedures regarding health and safety, to ODDS, in response to an outbreak or pandemic of infectious disease.



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RESOURCES & REFERRAL

- The Arc Jackson County is still taking calls and emails.
 - o 514.779-4520
 - o office@thearcjackson.org

APARTMENTS

- The Arc Jackson County leases six units above our office.
- All tenants have been given basic contact and emergency notification information.

OTHER IMPORTANT POINTS

- No gatherings or events will be planned.
- Meetings are being held virtually; Administrative Staff meet at least once per week.
- Employees will follow the guidelines as noted above for their respective program areas.
- The Arc Jackson County continues to follow guidelines and transmittals as directed by ODDS.

We will update this document as directed when changes occur. Stay safe and healthy!

For more resources and information about COVID-19, please visit:

https://www.oregon.gov/oha/PH/DISEASESCONDITIONS/DISEASESAZ/Pages/emerging-respiratory-infections.aspx

https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/Pages/ODDS-COVID-19-Information.aspx

http://www.dhs.state.or.us/spd/tools/dd/cm/